

Venue

812
EIGHT ONE TWO

Additional Services

CHINA

Appetizer Service \$1.00 per guest
Dinner Service \$3.00 per guest
Cake Service \$1.00 per guest

SERVICE CHARGES

There will be a service charge applied to all events with food and beverage menus that covers servers and setup/cleanup fees.

Buffet-Style Service: 20%
Family-Style Service: 25%
Plated-Style Service: 27%

LINENS

White OR Black Table Linens
(other colors are subject to availability)
\$5.00 per Linen in sizes
52" x 114" or 81" x 81"

GLASSWARE

Bar Services \$2.00 per guest.

Catering Policies

BEVERAGE SELECTION & SERVICE

All alcoholic beverages must be supplied by Acropolis and must be dispensed by Acropolis employees in accordance with Indiana Liquor laws and regulations.

DEPOSITS

To reserve our catering services, a non-refundable \$500 deposit is required upon signing of the Catering agreement. Deposits are considered a down payment and will be credited toward the final invoice. The deposit is transferable within a 6-month period of original event date.

TAXES

The state of Indiana requires we add a 7% sales tax and 1% local food tax to all invoices.

GUARANTEED ATTENDANCE

A guaranteed attendance number is required one week prior to the event. The guaranteed attendance number will be considered the minimum attendance amount for billing purposes. The guaranteed number is not subject to reduction. Increase after this time will be accommodated to the best of our ability.

BILLING

Payment on food is due when the final count is given. Charges will be based off the final count or actual number; whichever is greater. Alcohol and all other expenses will be due upon completion of the event. Acceptable forms of payment include cash, Cashier's check, money order, business check or any major credit card.

A 3% processing fee will be added to all credit card charges. All prices are subject to change.